



## Wingfield Parish Council

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### Confirmed minutes of Wingfield Parish Council Meeting

Held on 20<sup>th</sup> November 2024, 7.30 pm at Syleham and Wingfield Village Hall

<b>Present:</b>	Lee Smith (LS)	Chair
	Robin Feavearyear (RF)	Councillor (Deputy Chair)
	Charlotte Claxton (CC)	Councillor
	Anthony Jolly (AJ)	Councillor
	Guy Mathias (GM)	Councillor
	Dennis Murray (DM)	Councillor
	Melanie Murray (MM)	Councillor
	Henry Lloyd (HL)	Suffolk County Councillor
	Lesley Hastie (LH)	Clerk

**Attendees:** Residents 4

Item No	Agenda title	Action
<b>24.15</b>	<b>Chairman's Welcome</b>	
a.	LS welcomed people to the meeting.	
<b>24.16</b>	<b>Apologies for absence</b>	
a.	Lavinia Hadingham, MSDC Ward Member for Fressingfield, gave her apologies which were accepted.	
<b>24.17</b>	<b>Declaration of interest in any item on the agenda</b>	
a	AJ declared an interest in 24.20b.	
<b>24.18</b>	<b>Signing of the minutes and financial accounts for September 2024 meeting as a true record</b>	
a.	Councillors agreed the minutes presented at the September 2024 meeting as a true and accurate record.	
<b>24.19</b>	<b>District Councillors Report</b>	
a.	None.	
<b>20.20</b>	<b>Issues for discussion</b>	

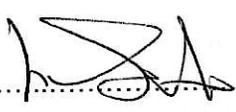
Item No	Agenda title	Action
24.20a	<p><b>Village signs</b></p> <p>Councillors discussed installing new 'Welcome to Wingfield' signs on the approach roads to the village similar to those at Hoxne. Clerk explained that she had contacted Hoxne Parish Council and the cost of the Hoxne signs were £3k. Councillors agreed to look at lower cost options and to apply for council funding.</p> <p>Councillors also discussed replacing damaged direction signs in the village. Councillors agreed that they would carry out an audit of the signage and report the damaged signs on the council website. HL asked councillors to send him photos of the damaged signs as these could be paid for out of the signage budget.</p> <p><b>ACTION:</b> MM to send details and photos of the damaged signs to clerk and clerk to forward to HL.</p>	MM/ Clerk
24.20b	<p><b>Tree planting on Wingfield Green and Bleach Green</b></p> <p>GM proposed planting trees on Wingfield Green and Bleach Green using council grants for this purpose. Councillors discussed potential locations, permissions to plant trees on common land, and the need to maintain the areas where the trees would be planted. LS and AJ said that they would look at their respective deeds relating to the common and would bring these to the next meeting.</p>	
24.20c	<p><b>Planting a tree in memory of David Young</b></p> <p>Councillors agreed to plant a tree in memory of David Young in the area where the Millennium trees had been planted. CC volunteered to maintain the tree.</p>	
24.20d	<p><b>Defibrillator</b></p> <p>Councillors discussed a request to purchase an additional defibrillator and locate it at Corner Green Farm. Councillors agreed to this request and asked that maintenance of the defibrillators be added as a standing item to Parish Council Agendas.</p> <p><b>ACTION:</b> Clerk to look into purchasing the defibrillator and holding training for residents through 'Community Heart Beat'.</p>	Clerk
24.20e	<p><b>Dog waste litter near Holly Tree House</b></p> <p>CC reported that she had spoken to the resident who had raised the complaint. CC said that she had cleared the area and that so far there had been no more incidences. CC added that she would monitor this.</p>	
24.20f	<p><b>Adoption of policies</b></p> <p>Councillors voted to adopt the following policies:</p> <ul style="list-style-type: none"> <li>• Standing Orders &amp; Councillor Code of Conduct</li> <li>• Complaints Policy</li> <li>• New 2024 Financial Regulations &amp; Grant Funding Policy</li> <li>• Data Protection Policy &amp; Freedom of Information</li> <li>• Anti-bullying &amp; harassment policy</li> <li>• Equality &amp; Diversity Policy.</li> </ul>	

Item No	Agenda title	Action
24.21	<b>Clerk's report</b>	
24.21a	<p><b>Planning</b>  <b>Proposed Octopus Wind Turbine:</b> Councillors discussed Octopus Energy's proposal to build a wind turbine at Prairie Field, Stradbroke. Councillors welcomed the fact that the turbine would produce green energy, result in lower energy costs for residents, and avoid the need for overhead pylons. However, councillors raised a number of questions relating to the development including whether Wingfield residents would qualify for lower energy costs and whether any Wingfield residents would experience shadow flicker or excessive noise from the turbine.  <b>ACTION:</b> Clerk to respond to the consultation and to ask the above questions.</p> <p><b>Planning applications</b>  DC/24/0404 – Clerk confirmed that the consultation response (no objection) had been submitted.  DC/24/04343 – Clerk confirmed that the consultation response (no objection) had been submitted.  DC/24/05015 – Councillors discussed the application and had no objections to the planning application.</p>	Clerk
24.21b	<p><b>Website</b>  Clerk reported that the new Wingfield Parish Council website was close to completion and was expected to go live within the next two weeks. Clerk reported that she had attended a seminar on moving parish council websites and emails to gov.uk domains and that she would circulate the information from the session.  <b>ACTION:</b> Clerk to email information to councillors</p>	Clerk
24.21c	<p><b>Finances</b>  Clerk presented a bank reconciliation and budget to councillors and explained that they were draft as the bank mandate changes had not been completed by Barclays. Clerk added that councillors would need to set the precept for 2025 at the next meeting.  <b>Grant funding:</b> A grant to residents for £125 for the maintenance of planters was approved by councillors. The grant funding request for the Community Shop signs was removed from the agenda as more information was needed to complete the request.</p>	
24.21 d	<p><b>Dates of Parish Council Meetings 2025</b>  Councillors agreed the following Parish Council Meeting dates: January 8<sup>th</sup>, April 30<sup>th</sup>, September 17<sup>th</sup>, November 19<sup>th</sup>.</p>	
24.22	<b>Public Session</b>	
a.	<p>A member of the public reminded councillors that the minutes for the July 3<sup>rd</sup> meeting were not on the website. The clerk said that the approved minutes would be uploaded onto the new website.</p> <p>A member of the public paid tribute to the late Suffolk County Councillor, Peter Gould, highlighting the campaigning work he had carried out on behalf of residents. Councillors thanked the member of the public for</p>	

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	raising this and paid their tribute to Peter and also to Wingfield residents who had supported Peter's campaigning work.	
b.	<b>New defibrillator battery.</b> DM reported that a new battery was needed for the existing village defibrillator. Councillors agreed to pay for a new battery.	

There being no other business, the Chair thanked those present for their contribution and closed the meeting at 20:25

**Date of next meeting:** 7:30 pm Wednesday 8<sup>th</sup> January at Syleham and Wingfield Village Hall.

Chair: .....  ..... Date: 8/1/25