



Wingfield Parish Council Annual Meeting and Ordinary Parish Council Meeting

Meeting to be held on Wednesday 14th May 2025 at 7.30 pm at
Syleham & Wingfield Village Hall.
Members of the public welcome.

AGENDA

Item No	Item	Presenter
25.11	Chair's welcome	Chair
25.12	Attendance and apologies for absence	Chair
25.13	Conflicts of interest	Chair
ANNUAL MEETING		
25.14	Election of the chair and vice chair	Chair
25.15	Chair's Annual Report	Chair
25.16	Community Group Reports	
25.16a	Wingfield Barns	
25.16b	St Andrew's Church	
25.16c	Syleham and Wingfield Village Hall	
ORDINARY PARISH MEETING		
25.17	Approval of the minutes of 8th January 2025 meeting	Chair/All
25.18	District Councillor's Report including an update on Joint Local Plan	LaH
25.19	County Councillor's Report	HL
25.20	Discussion Items	
25.20a	Approval of Annual Governance and Accountability Report and Annual Accounts	Clerk/All
25.20b	Repair of road signs - Update	Clerk
25.20c	Wingfield Oral History - Update	Clerk
25.20d	Community Development Grants – Wingfield Parish Projects - Suggestions	GM
25.20e	Green Spaces Funding – Suggestions for Wingfield Common/Green projects including development of a pond plus identification of funding strands	GM
25.20f	Village footpaths – access and maintenance	GM
25.20g	Planting a tree in memory of David Young	LS
25.20h	Purchase of a new defibrillator - Update	Clerk/All

Item No	Item	Presenter
25.20i	VE Day Celebrations – Parish Council Response	All
25.20j	Village Phone Box	All
	Clerk's Report	
25.21	Planning	
25.21a	Current planning applications	Clerk
25.22	Adoption of gov.uk domains for councillor emails and parish council website	Clerk
25.23	Finances	
25.23a	Bank reconciliation	Clerk
25.23b	Adoption of NALC Financial Regulations 2025	Clerk
25.24	Public Session	Chair
	CLOSE	Chair
	Clerk's signature: Lesley Hastie Date of next meeting: 17th September 2025	