



Wingfield Parish Council

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Unconfirmed minutes of Wingfield Parish Council Meeting (unless signed).

Held on 8th January 2025 7.30 pm at Syleham and Wingfield Village Hall

Present:	Lee Smith (LS)	Chair
	Robin Feavearyear (RF)	Councillor (Deputy Chair)
	Charlotte Claxton (CC)	Councillor
	Anthony Jolly (AJ)	Councillor
	Guy Mathias (GM)	Councillor
	Dennis Murray (DM)	Councillor
	Melanie Murray (MM)	Councillor
	Henry Lloyd (HL)	Suffolk County Councillor
	Lavinia Hadingham (LaH)	BMSDC Councillor
	Lesley Hastie (LH)	Clerk

Attendees: Residents 2

Item No	Agenda title	Action
25.01	Chairman's Welcome	
a.	LS welcomed people to the meeting.	
25.02	Apologies for absence	
a.	None.	
25.03	Declaration of interest in any item on the agenda	
a	None.	
25.04	Signing of the minutes of the November 2024 meeting as a true record	
a.	24.22a: This was amended to 'no minutes for the July 3 rd meeting were on the website'. The amended minutes were approved by councillors.	
25.05	District Councillor's Report	
a.	LaH asked if councillors had any questions relating to the review of the Joint Local Plan and Devolution. Clerk asked if Wingfield Parish Council would be expected to produce a Local Plan. LaH said that small villages would not be expected to produce a plan due to the high cost involved in producing these plans.	

Item No	Agenda title	Action
25.06	Issues for discussion	
25.06a	Approval of the budget for 2025 Councillors approved the budget.	
25.06b	Approval of Precept 2025 Councillors agreed not to increase the precept and to keep it at its current rate of £6,500/annum.	
25.06c	Village Signs - Update MM said that damaged signs has been reported to Suffolk Highways. MM added that the road entering the village from Earsham Street was too narrow to put a new 'Welcome to Wingfield' sign up. HL confirmed he had escalated the reported damaged signs to Suffolk Highways however the damaged signs did not meet their criteria and that there would be no further action. HL suggested that councillors contact Suffolk Highways to ask whether the Parish Council could pay for repairs. ACTION: Clerk to contact Suffolk Highways	Clerk
25.06d & e	Tree Planting/Memorial Tree Councillors agreed that Bleach Green was too small for tree plantings. Councillors agreed that the memorial tree for David Young would be planted on land at 'Nippers' and that the £50 from Barclays Bank given to the Parish Council as an apology for poor service would go towards the cost of the tree. LS said that he would source an oak tree and would look at options for a plaque. ACTION	LS
25.06f	Purchase of a new defibrillator/Training for residents Clerk reported that the cost of a Heartsine Samaratin PAD 360P Fully Automatic Defibrillator would cost £930 inclusive of VAT, that a locked cabinet to store the defibrillator would cost £594 inclusive of VAT, and that training offered by Heart2Heart would cost £30 to cover the trainer's travel costs. Clerk added that for Heart2Heart to offer free training they required a minimum of 20 attendees. Councillors agreed to pay for the defibrillator, the locked cabinet, and to pay the trainer's travel expenses. DM agreed to advise regarding the installation. ACTION: Clerk to purchase the defibrillator and cabinet.	Clerk
	Clerk's report	
25.07	Planning	
25.07a	Proposed Wind Turbine, Prairie Field, Stradbroke Clerk reported that she had contacted both Fressingfield and Stradbroke Parish Councils and that both were waiting for the formal planning application to be launched before commenting. Clerk added that Stradbroke Parish Council intended to hold a public meeting once the planning application had been launched and recommended that councillors attend this meeting.	
25.07b	Current planning applications	

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	Clerk reported that there were no new planning applications and responses of 'no objections' had been sent regarding DC/24/05457 (Old Vicarage) and DC/24/05457 (Bullocks Hill Farm).	Clerk
25.08	<p>Website</p> <p>Clerk reported that a new finance page had been added to the website to make it easier to view these documents.</p> <p>A member of the public asked whether the navigation between the web pages could be improved. Clerk confirmed that she would speak to the website developer. ACTION</p>	Clerk
25.09	Finances	
25.09a	A bank reconciliation for the year to date was presented to councillors.	
25.09b	<p>Grant Funding</p> <p>There were no applications for grant funding.</p>	
25.10	Public Session	
25.10a	<p>HL updated councillors on the main points of his January County Report which had been emailed to councillors including a £3m cut to the Rural Services Grant, that Suffolk County Council was joining forces with other councils which were facing Nationally Significant Infrastructure Projects such as new pylons and solar and wind farms to ensure that they were treated fairly. HL added that the council was looking for a new Armed Services Representative and that councillors were due to vote tomorrow on Devolution and council reorganisation.</p> <p>Councillors agreed to add a County Councillor Report as a standing item to future agendas. ACTION</p>	Clerk
25.10b	<p>AJ asked HL whether a 40mph limit could be put in place between Depperhaugh and Hoxne as there had been a number of serious accidents along this stretch of road. HL asked that councillors send him details and that he would raise this with Suffolk Highways.</p> <p>GM reported that that the Low Road had a number of potholes which needed repairing. HL asked that the council report them to Suffolk Highways and for the clerk to send him details and he would follow up.</p> <p>ACTION: Clerk to send details to HL.</p>	Clerk
25.10c	<p>AJ asked what had become of the proposal to put signs up of the local names residents used for streets and lanes in the village.</p> <p>ACTION: MM and Clerk to look through the previous clerk's papers and report back to the council.</p>	MM/ Clerk
25.10d	A member of the public asked why the council had ticked 'No' to the question 'Have appropriate accounting records been properly kept throughout the year' on the Annual Internal Audit Report.	

Item No	Agenda title	Action
	Clerk explained that the council's finance team had advised that this box needed to be a 'No' as the submission of the report was late due to the sad death of the Parish Clerk.	

There being no other business, the Chair thanked those present for their contribution and closed the meeting at 20.19.

Date of next meeting: 30th April 7:30 pm Wednesday at Syleham and Wingfield Village Hall.

Chair: *E. M. [Signature]* Date: *14TH MAY 2025*